

# 2003-04 Mid-Year Budget Adjustment Summary

RAG

	<u>Fiscal Impact Gen Fund</u>	<u>Fiscal Impact Non Gen Fund</u>	<u>Total Fiscal Impact</u>	<u>Sources</u>
<b>Transfers between Funds</b>				
1) Housing portion of bond proceeds		5,974,670 (5,974,670)	0	(Between 97 TAB CIP & Housing Reserve funds)
<b>Revenue</b>				
1) Reimbursement for design review referrals	(40,000)		(40,000)	(Private Job developers)
2) Reimbursement Grant for Proj #4167		(40,800)	(40,800)	(California Energy Commission)
3) Developer funds through City of San Jose for Proj #4179		(1,568,000)	(1,568,000)	(Developer funds)
4) State Transportation Dev Act Grant for Proj #4208		(100,824)	(100,824)	(State Grant)
<b>Additional Appropriations</b>				
1) HR - Workers' Comp	23,193		23,193	(GF unreserved, undsgnt fund bal)
2) Planning consultants review	40,000		40,000	(Private job dev reimbursement)
3) Housing consultant fees		100,000	100,000	(Housing Reserve Fund)
4) RDA consultant fees		200,000	200,000	(RDA Fund)
5) Housing developer grant		1,823,480	1,823,480	(Housing Reserve Fund)
6) ERAF payment		1,949,744	1,949,744	(RDA Fund)
7) Elmwood land purchase		24,000,000	24,000,000	(RDA 2003 Bond Proceeds Fund)
8) Traffic Signal Modification (Proj #4167)		40,800	40,800	(California Energy Commission)
9) Montague Expwy Widg at Great Mall (Proj #4179)		1,568,000	1,568,000	(Developer funds)
10) Financial Utility Master Plan (Proj #7096) - close		(6,134) (4,442)	(6,134) (4,442)	(Return to Water CIP Fund Bal) (Return to Sewer CIP Fund Bal)
11) City Gateway Ident. Signs (Proj #8137) - reopen		80,000	80,000	(RDA CIP Fund Balance)
12) Police Dept. Community Room (Proj #8156)		25,000	25,000	(RDA CIP Fund Balance)
<b>Total</b>	<u>23,193</u>	<u>28,066,824</u>	<u>28,090,017</u>	

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# MEMORANDUM

## Engineering Division



RAB

**To:** Thomas Wilson, City Manager  
Emma Karlen, Finance Director

**From:** Mike McNeely, City Engineer *MM*

**Subject:** Revised Midyear Engineering Budget Changes

**Date:** January 13, 2004

The Engineering Division requests the following changes to the 03-04 capital improvement program:

1. CP 4167 Traffic Signal Modifications  
The City has received a reimbursement grant of \$40,800 from the California Energy Commission for the installation of energy-efficient LED bulbs in traffic signals. Increase project amount by \$ 40,800.
2. CP 4179 Montague Expressway Widening at Great Mall Parkway  
The City has received an additional \$1,568,000 in San Jose developer funds (3-Comm, Inc.). Increase project amount by \$1,568,000.
3. CP 4208 Calaveras - Piedmont -Evans Intersection Improvements  
The City has received a \$100,824 State Transportation Development Act grant. Reduce prior year Street Fund contribution by \$100,824.
4. CP 7096 Financial Utility Master Plan  
The plan is completed and the project may be closed.
5. CP 8137 City Gateway Identification Signs  
Reopen CP 8137 and allocate \$80,000 from RDA funds for the payment to the consultant. Project was closed prematurely.
6. Create CP 8156 Police Department Community Room and allocate \$25,000 from RDA Funds to this project.

**Cc:** Greg Armendariz, Mirna McGaughey, Steve Erickson, Mehdi Khaila, Darryl Wong, Doug DeVries, Marilyn Nickel, Rosemary Beltran

**City of Milpitas  
2003-2008 CAPITAL IMPROVEMENT PROGRAM**

Category	Project	Estimate Level
Streets	4167 Traffic Signal Modifications	1

**CONTACT:** Arlene DeLeon [3335]

**PRIORITY:** Rehabilitation of Existing Capital Assets or Systems

**ANNUAL MAINTENANCE COSTS:** \$0

**DESCRIPTION - LOCATION**

This project provides for minor upgrades to individual traffic signals. Recently this project funded the purchase and installation of 27 battery backup units at priority intersections to serve as an alternative power source in the event of a power blackout. The City's conversion from incandescent lamps to energy efficient LEDs was funded through this project. The project also provides for on-call modifications as required by the City Traffic Engineer and for the testing of new hardware at specific sites designated as demonstration projects to evaluate new technologies.

**STATUS**

Yellow LEDs remain to be installed.

**COMMENTS**

The light emitting diodes (LED's) provide 70% energy savings.

**Available Funds as of November 31, 201** \$31,182

**ESTIMATED COST**

	Mid Yr 2003-						
	Prior Year	04	2004-05	2005-06	2006-07	2007-08	TOTAL
Design	6,000	0	0	0	0	0	6,000
Administration	4,000	0	0	0	0	0	4,000
Surveying	0	0	0	0	0	0	0
Inspection	8,000	0	0	0	0	0	8,000
Field Work	0	0	0	0	0	0	0
Improvements	142,000	40,800	0	0	0	0	182,800
Equipment	325,000	0	0	0	0	0	325,000
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>485,000</b>	<b>40,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>525,800</b>

**FINANCING**

	Mid Yr 2003-						
	Prior Year	04	2004-05	2005-06	2006-07	2007-08	TOTAL
Street Fund	95,000	0	0	0	0	0	95,000
RDA Tax Increment	70,000	0	0	0	0	0	70,000
California Energy Commission	0	40,800	0	0	0	0	40,800
General Fund	320,000	0	0	0	0	0	320,000
<b>TOTAL</b>	<b>485,000</b>	<b>40,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>525,800</b>

**NOTES:** 1/8/03 - Received \$40,800 grant from Calif Energy Commission

**City of Milpitas  
2003-2008 CAPITAL IMPROVEMENT PROGRAM**

Category	Project	Estimate Level
Streets	4179 Montague Expwy Widening at Great Mall Parkway	1

**CONTACT:** Julie Waldron [3314]

**PRIORITY:** Mandatory or Committed Projects

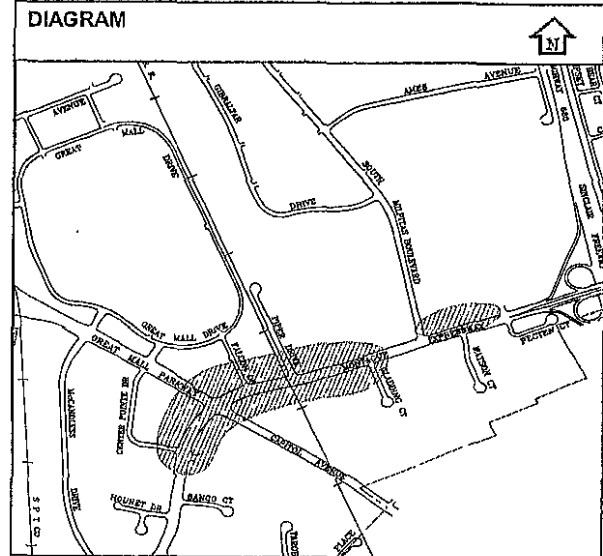
**ANNUAL MAINTENANCE COSTS:** \$0

**DESCRIPTION - LOCATION**

This project involves the addition of a fourth through lane in each direction on Montague Expressway at Great Mall Parkway. It also includes adding one westbound lane on Montague Expressway from Hwy 680 to UPRR rails, however, these limits may be revised due to r/w availability.

**COMMENTS**

A portion of this project, Phase I, is required as a result of the Cisco Systems development. Phase I is the improvement of the Great Mall Parkway/Capitol intersection from Center Point Drive to the UPRR rails, and is funded 50% by Cisco Systems. Phase I was constructed by VTA in conjunction with their LRT project.



**Available Funds as of November 31, 201** \$1,804,470

**ESTIMATED COST**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Design	550,500	0	0	0	0	0	550,500
Administration	55,000	90,000	0	0	0	0	145,000
Surveying	30,000	0	0	0	0	0	30,000
Inspection	270,000	0	0	0	0	0	270,000
Land	1,020,000	0	0	0	0	0	1,020,000
Improvements	3,115,000	1,468,000	0	0	0	0	4,583,000
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5,040,500</b>	<b>1,568,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,608,500</b>

**FINANCING**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Street Fund	30,500	0	0	0	0	0	30,500
RDA Tax Increment	3,300,000	0	0	0	0	0	3,300,000
Developer Contributions	1,250,000	0	0	0	0	0	1,250,000
San Jose Developer Contributions	0	1,568,000	0	0	0	0	1,568,000
Other Sources	565,000	0	0	0	0	0	565,000
<b>TOTAL</b>	<b>5,040,500</b>	<b>1,568,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,608,500</b>

**NOTES:**

**STATUS:**

Phase I: Construction of the improvements at the Montague Expressway/Great Mall Drive Intersection from Center Point Drive east to the railroad by the VTA Light Rail have been completed.  
Phase II: Design of the Montague/Milpitas Boulevard Improvements on the north side of Montague is under design.

**City of Milpitas  
2003-2008 CAPITAL IMPROVEMENT PROGRAM**

Category	Project	Estimate Level
Streets	4208 Calaveras/Piedmont-Evans Intersection Improvements	1

**CONTACT:** Jimmy Nguyen [3318]

**PRIORITY:** Improve the Quality of Life

**ANNUAL MAINTENANCE COSTS:** \$2,500

**DESCRIPTION - LOCATION**

This project provides for street improvements along the south side of Calaveras Blvd. between Gadsden Dr. and Piedmont Rd. to improve traffic flows and provide better access and usage for bicyclists and pedestrians. Curb, gutter, bike route and sidewalk will be provided along the south side of Calaveras Blvd. connecting and completing the sidewalk from Gadsden to Piedmont-Evans.

**STATUS**

Construction estimate at \$822k (includes ultimate widening between Gadsden/Piedmont, no traffic signal at Calaveras/Piedmont-Evans, no widening or construction easterly of Piedmont, and landscaping & irrigation for area along the creek between Temple/Piedmont). Construction to begin Summer '03.

**COMMENTS**

The City has applied three years appropriation from TDA grants towards completion of the curb, gutter, and sidewalk along the south side of Calaveras Blvd. Minor conceptual re-design is being pursued to accommodate on-street parking along a portion of Calaveras Blvd. Drainage improvements will be completed as part of the widening efforts of Calaveras Blvd/Road which is consistent with the City's Plan Line for Calaveras Road.

**Available Funds as of November 31, 2001** \$340,041

**ESTIMATED COST**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Design	75,000	0	0	0	0	0	75,000
Administration	5,000	0	0	0	0	0	5,000
Surveying	5,000	0	0	0	0	0	5,000
Inspection	30,000	0	0	0	0	0	30,000
Land	75,000	0	0	0	0	0	75,000
Improvements	782,189	0	0	0	0	0	782,189
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>973,189</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>973,189</b>

**FINANCING**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Street Fund	858,837	100,824	0	0	0	0	757,813
RDA Tax Increment	0	0	0	0	0	0	0
Developer Contributions	0	0	0	0	0	0	0
Other Sources (TDA 3 yrs)	114,552	100,824	0	0	0	0	215,376
<b>TOTAL</b>	<b>973,189</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>973,189</b>

**NOTES:** 1/8/04 - The City has received an additional \$100,824 in the State/Transportation Development Act (TDA) grants for the Calaveras/Piedmont-Evans Intersection Improvements, Project No. 4208. The State/TDA fund is project specific and must be spent for the improvements under this project. An equal amount that was previously appropriated from the Street Fund will be defunded from the project and returned to the Street Fund.

**City of Milpitas  
2003-2008 CAPITAL IMPROVEMENT PROGRAM**

Category	Project	Estimate Level
Community Improvements	8137 City Gateway Identification Signs	1

**CONTACT:** Liz Racca-Johnson [3306] / Tambri Heyden [3280]

**PRIORITY:** Improve the Quality of Life

**ANNUAL MAINTENANCE COSTS:** \$500

**DESCRIPTION - LOCATION**

The overall project calls for acquisition of property, site improvements, select demolition, historic restoration and renovation and building addition. The Initial funding is intended to cover the design phase.

**COMMENTS**

Phase I of this project is intended to increase the visibility and identity of Milpitas along the I-880 corridor, define the beginning of the City relative to neighboring Fremont and create a signature identity marker. The approved concept is an approximately 63' tall, free standing structure that will be illuminated to provide a 24-hour presence. The Phase II gateway program will also provide visibility and identity to the City of Milpitas. The design size of these signs will be in accordance with the Streetscape Master Plan and a community approval process of the design is anticipated.

**Available Funds as of November 31, 2003** \$472,953

**ESTIMATED COST**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Design	72,000	72,000	0	0	0	0	144,000
Administration	20,000	6,000	0	0	0	0	26,000
Surveying	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0
Improvements	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	26,047	0	0	0	0	0	26,047
<b>TOTAL</b>	<b>118,047</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>198,047</b>

**FINANCING**

	Prior Year	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	TOTAL
Street Fund	125,000	0	0	0	0	0	125,000
RDA Tax Increment	57,047	80,000	0	0	0	0	137,047
<b>TOTAL</b>	<b>182,047</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>262,047</b>

**NOTES:** Estimated total cost to complete Phase I work, which includes the final design phase and construction, is \$609,355. Phase II is estimated at \$195,000.

1/12/14 - \$80,000 mid-year adjustment replaces RDA funding removed by the 03-08 Annual CIP.

**STATUS**

For Phase I. Design is basically complete and the project pending RDA financing considerations. However, construction has been postponed. Contact person for Phase I is Liz Racca-Johnson (3306) and Phase II is Tambri Heyden (3280). Close project at the end of the fiscal year (June 30, 2003).  
1/12/04 - Project was closed before the design work was invoiced. Project to be reopened so that consultant can be paid.

**City of Milpitas  
2003-2008 CAPITAL IMPROVEMENT PROGRAM**

Category	Project	Estimate Level
Community Improvements ▼	B1/56 Police Department Community Room	1

**CONTACT:** Dave Rossetto [2405] / Eddie Loreda [2662]

**ANNUAL MAINTENANCE COSTS:**

**PRIORITY:** Improve Quality of Life ▼

**DESCRIPTION - LOCATION**

Hire an acoustic engineer to install sound baffling in the Community Room located at the Police Department

**JUSTIFICATION**

The Community Room is used by community members and City staff for meetings and other functions. Because of the construction of the room (very high ceiling), the acoustics are such that speakers and others talking in the room are difficult to hear or understand. The installation of sound baffles on the walls and ceiling will make the room more useable and functional.

**COMMENTS**

**STATUS**

New Project

**Available Funds as of June-30-03**

N/A

**ESTIMATED COST**

	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	TOTAL
Design	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0
Surveying	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0
Improvements	25,000	0	0	0	0	0	25,000
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>

**FINANCING**

	Mid Yr 2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	TOTAL
RDA Allocation	25,000	0	0	0	0	0	25,000
Funding Source 2	0	0	0	0	0	0	0
Funding Source 3	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>

**FINANCING NOTES:**

# MEMORANDUM

## Human Resources Department



**DATE:** January 9, 2004  
**TO:** Emma Karlen, Financial Services Director  
**FROM:** Cherie Rosenquist, Human Resources Director  
**SUBJECT:** Request for Mid-Year Adjustment

### 1. State of California—Workers Compensation Assessment Fees

Labor Code Section 62.5 and 62.6 required the California Department of Industrial Relations (Workers Compensation Board) to levy a twenty percent (20%) user fee each year for self-insured employers in based on a formula of the City's annual payroll in the prior fiscal year.

Due to changes in legislation, the California Department of Industrial Relations is now increasing the user assessment to 100% of their department's cost. This is a 400% increase to the City levied at \$29,393.27 for 2004. The fee for 2003 was approximately \$6,100. The Human Resources Department budget now requires an augmentation of \$23,193.27 to pay this increased State fee.

Recommendation: Approve budget appropriation in the amount of \$23,193.27 from the General Fund unreserved, undesignated fund balance.

### 2. Salary Range Realignment

<u>Title</u>	<u>Current Range</u>	<u>Proposed Range</u>
Deputy City Clerk	\$55,494 - \$67,453	\$70,517 - \$85,714

Classification: Exempt Management;  
Salary range realignment effective date: 7/14/03

Amendments to the Classification Plan are periodically required to account for organizational changes, increased job responsibilities and equity adjustments to salary ranges. Staff conducted a classification and compensation review for the Deputy City Clerk classification and recommend a salary range adjustment effective July 14, 2003.



**3. Transfer of Car Allowance:**

<b>Title</b>	<b>Monthly Allowance</b>	<b>Current Range</b>	<b>Proposed Range</b>
Fire Chief	\$450	\$123,992 - \$165,685	\$123,992 - \$171,085
City Engineer	\$450	\$99,325 - \$135,428	\$ 99,325 - \$140,828
Chief Building Official	\$450	\$92,838 - \$129,623	\$ 92,838 - \$135,023
City Clerk	\$450	\$84,491 - \$111,215	\$ 84,491 - \$116,615

In order to offer comparable benefits to unrepresented employees, staff is recommending that the four classifications with car allowances be reallocated to base wage, expanding the respective wage ranges, effective January 25, 2004. There is minimal financial impact.

## Rosemary Beltran

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**From:** James Lindsay  
**Sent:** Thursday, January 08, 2004 12:23 PM  
**To:** Rosemary Beltran  
**Cc:** Tambri Heyden; Vicki Lindeman  
**Subject:** Mid-Year Adjustment

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Rosemary,

Please include in the mid-year budget adjustment an increase in Planning's Contractual Services (100-4237) from \$205,000 to \$245,000. This \$40,000 increase is to cover design review referrals for new developments and is 100% recovered through the PJ account. Tambri has discuss this increase with Tom.

James

# MEMORANDUM

Department of Financial Services



**To:** Milpitas Redevelopment Agency Board  
**Through:** Thomas J. Wilson, Agency Director, for Agency Board Action  
**From:** Emma C. Karlen, Director of Financial Services  
**Subject:** **Mid-Year budget appropriations**  
**Date:** January 9, 2004

In June 2003, the Agency adopted Ordinance No. 192.14 to approve the Eighth Amendment to the Redevelopment Plan. The Eighth Amendment added the Midtown Area to the Project Area 1 and increased the combined tax increment limit that the Agency may receive and bonded indebtedness capacity. With the success of the Plan Amendment and the continued funding from tax increment revenues, staff is looking into the potential of using Agency funds to assist with a variety of Economic Development Activities, including the Economic Development Commission study. Staff estimates that an additional appropriation of \$200,000 for consultant services for the remainder of this fiscal year would be adequate for the preparation of supporting professional studies, appraisals, and the economic study. These consultant services were not previously included in the Agency's budget due to uncertainty of whether the Plan Amendment would be successful.

Staff also requests \$1,949,744 appropriation in the Agency Budget to meet the ERAF obligation for FY03-04. This amount was undetermined at the time of the budget preparation due to delay of the State Budget. There is sufficient balance in the Agency Project Fund to cover these appropriations.

In addition, \$5,974,670 is requested to be transferred from the RDA Project Fund to the Housing Reserve Fund. This amount represented the Housing Fund portion of the 1997 Redevelopment Agency Tax Allocation Bond proceeds. This portion of the proceeds should have been recorded in the Housing Reserve Fund for better accounting.

Staff also requests \$24 million appropriations from the 2003 Redevelopment Agency Tax Allocation Bonds for the Elmwood land purchase. The first installment of \$20 million was made in December. The second installment of \$4 million is due in June, 2004. There is sufficient balance in the bond proceeds to pay for the purchase.

In September, 2003, the Agency approved the execution of an Owner Participation Agreement with Parc North Associates, LLC. To assist with the development of 58 deed-restricted, affordable housing units, the Agency authorized \$1,823,480 grant to the developer and \$1,974,000 second loans for 24 of the low and very-low income units. To anticipate the development of Parc North in FY03-04, staff requests appropriation of \$1,823,480 grant expenditure from the Housing Reserve Fund. In addition, staff requests appropriation of \$100,000 for consultant services to assist with other future housing developments within the Agency Area, including the development of a Senior affordable housing project. A total of \$1,923,480 is requested from the Housing Reserve Fund. There is sufficient balance in the Housing Reserve Fund to cover these appropriations.



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

GRAY DAVIS, GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

September 22, 2003

City Manager

SEP 23 2003

**RECEIVED**

TO ALL REDEVELOPMENT AGENCIES AND  
THEIR LEGISLATIVE BODIES:

Chapter 260, Statutes of 2003, requires redevelopment agencies to shift \$135 million in property tax revenues to K-12 schools and community colleges during the 2003-04 fiscal year. The Director of Finance is required to determine an amount each redevelopment agency shall transfer to the Education Revenue Augmentation Fund (ERAF). It further requires the Director of Finance to notify each redevelopment agency and legislative body of the amount determined.

In accordance with the above requirements, the attached document provides the amount determined for your redevelopment agency.

Each agency must allocate the specified amount to the county auditor for deposit into the ERAF on or before May 10, 2004. If an agency determines that it will not be able to allocate the full amount required, it must enter into an agreement with its legislative body to fund the difference between the full amount required and the amount available for allocation by the agency.

If an agency fails to transmit to the county auditor the full amount required, is precluded by court order from transmitting that amount, or is otherwise unable to meet its full obligation, Section 33681.11 of the Health and Safety Code requires the county auditor, by no later than May 15, 2004, to transfer any amount necessary to meet the obligation determined for that agency from the legislative body's property tax allocation.

If you have any questions regarding this matter, please contact Matt Paulin, Principal Program Budget Analyst, at (916) 322-2263.

STEVE PEACE

Director

By:

  
DAVID TAKASHIMA  
Chief Deputy Director

Attachment

2003-04 RDA TRANSFER TO ERAF FOR - HEALTH AND SAFETY CODE 36381.9					
Redevelopment Agency Name	2001-02 Tax Increment Net of Pass-Throughs	2001-02 Gross Tax Increment	\$67.5 million on Tax Increment Net of Pass-Throughs (3.25245%)	\$67.5 million on Gross Tax Increment (2.68835%)	Total Payment to ERAF
Milpitas Redevelopment Agency	32,391,486	33,337,291	1,053,518	896,225	1,949,744

Budget # \_\_\_\_\_

Refer # \_\_\_\_\_

## City of Milpitas, California

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:	392-3908	\$5,974,670	291-3848	\$5,974,670
	100-2940	\$23,193	100-1154237	\$23,193
<input checked="" type="checkbox"/> Budget Appropriation	100-3613	\$40,000	100-5114237	\$40,000
	290-2909	100,000	290-3004237	\$100,000
<input type="checkbox"/> Budget Transfer	390-2940	\$200,000	390-3004237	\$200,000
	290-2909	\$1,823,480	290-9104209	\$1,823,480
	390-2940	\$1,949,744	390-9204720	\$1,949,744
	394-2940	\$24,000,000	390-9104811	\$24,000,000
	311-9514167153565	\$40,800	311-951416774800	\$40,800
	311-9514179153760	\$1,568,000	311-9514179x4800	\$1,568,000
	311-9514208153565	\$100,824	310-2940	\$100,824
	400-3842	\$2,221	401-9517096153942	\$2,221
	406-3842	\$3,913	401-9517096153944	\$3,913
	450-3842	\$4,442	401-9517096153945	\$4,442
	390-2940	\$80,000	391-9518137x4800	\$80,000
	390-2940	\$25,000	391-951815674800	\$25,000

Explain the reason for the budget change:

To maintain conformity with the City's current budgeting policies that any additional appropriation to a department budget or reappropriation of monies from one fund to another must be approved by the City Council. The overall fiscal impact of these budget modifications will be \$28,090,107 net reduction to the fund balances of various funds, including a reduction of \$23,193 to the General Fund unreserved, undesignated fund balance. There are sufficient balances in these funds to cover the additional appropriations.

Approve the Fiscal Year 2003-04 mid-year budget transfers and appropriations.

☒ Check if City Council Approval required.

Meeting Date: January 20, 2004

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director: <i>ma c. Karl</i>	Date: <i>1/15/04</i>	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	

Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE  
CITY OF MILPITAS AMENDING RESOLUTION 1626,  
THE CLASSIFICATION PLAN**

WHEREAS, the City of Milpitas has a Classification Plan adopted as Resolution No. 1626 on December 17, 1968, in accordance with the Personnel Rules and Regulations of the City of Milpitas (Resolution No. 792 as amended);

WHEREAS, amendments to the Classification Plan are necessary to account for changes within the organization, transfer of duties, new job responsibilities, and adjustments to salary ranges.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 1626 is hereby amended effective July 14, 2003, as follows:

Salary Range Realignment

<u>Title</u>	<u>Current Range</u>	<u>Proposed Range</u>
Deputy City Clerk	\$55,494 - \$67,453	\$70,517 - \$85,714

Passed and adopted this 20<sup>th</sup> of January, 2004, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Gail Blalock, City Clerk

\_\_\_\_\_  
Jose S. Esteves, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Steven T. Mattas, City Attorney

Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF  
THE CITY OF MILPITAS AMENDING RESOLUTION 1626,  
THE CLASSIFICATION PLAN**

WHEREAS, the City of Milpitas has a Classification Plan adopted as Resolution No. 1626 on December 17, 1968, in accordance with the Personnel Rules and Regulations of the City of Milpitas (Resolution No. 792 as amended);

WHEREAS, amendments to the Classification Plan are necessary to account for changes within the organization, transfer of duties, new job responsibilities, and adjustments to salary ranges.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 1626 is hereby amended effective January 25, 2004, as follows:

Transfer of Car Allowance:

<u>Title</u>	<u>Monthly Car Allowance</u>	<u>Current Range</u>	<u>Proposed Range</u>
Fire Chief	\$450	\$123,992 - \$165,685	\$123,992 - \$171,085
City Engineer	\$450	\$99,325 - \$135,428	\$99,325 - \$140,828
Chief Building Official	\$450	\$92,838 - \$129,623	\$92,838 - \$135,023
City Clerk	\$450	\$84,491 - \$111,215	\$84,491 - \$116,615

PASSED AND ADOPTED this 20<sup>th</sup> day of January, 2004, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Gail Blalock, City Clerk

\_\_\_\_\_  
Jose S. Esteves, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_